



10503 Redosier Ct. Bethesda, MD 20814 Phone (301) 530-7757 Fax (301) 530-6203

## Student Policies 2006-2007

### *Lesson Fees*

#### **In Studio (New fee)**

- \$28 for half hour
- \$41 for 45 minutes\*
- \$54 for 1 hour\*
- \$14 for Violin Group Lesson

#### **In Home (New fee)**

- \$35 for half hour
- \$50 for 45 minutes\*
- \$65 for 1 hour \*

\* Please note that a slight discount is given to 45-minute and 1-hour lessons. This discount will also apply to families with consecutive lessons with the same teacher.

### *Bill Payment*

Invoices will be mailed to you by the end of the first week of the following month. Please mail a check payable to *Musical Expressions* to the address listed on the invoice. Teachers will not collect checks. Payment will be due by **the 27<sup>th</sup> of following month.**

A fee of \$25 will be charged if your check is declined due to insufficient funds.

### *Late Payment Fee*

All late payments will be subject to a 5% late fee. This will appear on your next invoice. If the late payments accumulate to more than 3 months of invoices, we will suspend your lessons until all of the payments are made and we may require you to pay in advance.

### *Lesson Times*

You will be assigned a weekly lesson time with a teacher. This will be your regular lesson time for the year. **Remember**, each teacher has a set schedule. If you are late to your lesson, and your teacher has another student after you, he/she will not be able to give you extra time.

If you have to change your regular lesson time, please notify your teacher directly. We will try to accommodate your needs, but cannot guarantee that your teacher will be able to rearrange lessons. **If you decide to take a break from lessons, your time may be given to a student on the waiting list, and you will forfeit this time.**

### **In-Studio Lessons**

Redosier Ct. Please do not arrive more than 5 minutes before your scheduled lesson time, and remember to **pick up your child on time.**

Church – Under the church’s security and safety guidelines, the front door is locked at all times. If no one is at the door, please be patient and a teacher or a student will come up to let you in. **Please do not ring the doorbell.**

### **In-Home Lessons**

Teachers will always try to be on time; however, due to the unpredictable nature of traffic in the area, please allow an extra 10 minutes in your schedule.

### ***Lesson Cancellation and Make-Up***

If you need to cancel your lesson in advance, **please call your teacher directly.** If you have to cancel on the day of your lesson and cannot reach your teacher, you may call the office of Musical Expressions to leave a message for your teacher.

### **Limits on Advance Cancellations and Make-Ups**

You are allowed to miss two lessons during the fall semester, and three during the spring semester, provided you notify your teacher more than two days in advance. After this, cancellations will be charged, and can only be made up that same month, your teacher’s ***schedule permitting.*** Please remember that your teacher’s schedule is extremely full, and make-up times may not be available. This excludes holidays, school off days, emergency and sickness.

### **Less than 48 hours’ cancellation**

If lessons are cancelled with less than 48 hours’ notice, you will be charged and **make-up lessons will not be available.**

### **Emergency and Sickness**

We will not charge for lessons missed due to sickness or emergency. However, if your child is ill or comes home from school sick, please do not wait until your lesson time to cancel. If you cancel right before the lesson or after the lesson, this can be considered a last-minute cancellation and will be charged.

### ***Holidays and Snow Days***

Please note that Musical Expressions DOES NOT follow the Montgomery County School schedule of Holidays and Snow Days.

Snow Days – We feel that often, the weather improves as the day progresses and therefore will have no impact on driving. However, if the weather does not improve and you feel it is too dangerous to drive, please call your teacher directly to cancel. We will not charge you for this cancellation. Also, if your teacher cannot drive to the studio or your house due to the weather condition, he/she will call you directly.

Holidays – Please check with your teacher regarding his/her availability for holidays. It is assumed that lessons will proceed as scheduled unless arrangements are made by you and your teacher to cancel or reschedule lessons. No shows without prior agreement with your teacher will be charged. Please let your teachers know as far in advance as possible of any holiday plans you may have.

### ***Practicing***

The most important part of mastering an instrument is consistent practice. We encourage each student to keep a practice record each day. If a student continuously exhibits an unwillingness to practice, we may ask a student to reconsider taking lessons from Musical Expressions.

### ***To Help Us Teach***

The more we know about a student in advance, the easier it will be for a teacher to respond and understand a student appropriately. Please let us know if your child has a learning disability which should be recognized by a teacher.

### ***Problems with a Teacher***

Our teachers are interviewed thoroughly before being contracted by Musical Expressions. We are very confident in the quality of our teachers. To make lessons enjoyable and productive, we always try to match a student with an appropriate teacher.

However, sometimes a teacher and student may not be the best match. If you are not satisfied with your teacher, please contact the office to discuss the possibility of transferring to another teacher.

### ***Music Books and Lesson Supplies***

Teachers will assess the student's ability and will provide appropriate books and other supplies such as flash cards and metronomes. You will be asked to reimburse the teacher directly for the cost of these books and supplies.

### ***Terminating Lessons***

Please contact your teacher as well as the director if you wish to discontinue lessons.

### ***Waiting Room***

Redosier Ct. – You are welcome to wait for lessons in the formal living room or a waiting room. If you bring other children, please keep an eye on them and do not allow them to go into other rooms or run around the house. The noise drifts to the lower level and is distracting for the students whose lessons are going on.

If your lesson is scheduled in the lower level, please follow the walkway to the back entrance. There is a waiting room for students there.

Church – There is a designated waiting area near the front entrance. Since the church door is locked most of the times, please assist us in letting next student in. However, under the church guidelines, if you see a stranger at the door, please inquire as to the purpose of the visit. Please do not let children roam around the church.