



# MUSICAL EXPRESSIONS

10503 Redosier Ct. Bethesda, MD 20814 Phone (301) 530-7757 Fax (301) 530-6203

August 2, 2018

Dear Parents and Students:

September is not far off, and it is time to begin scheduling music lessons for the fall. Please review the following information to help with the registration process:

1. **Student policies** – There has been a slight increase in fees, but Musical Expressions continues to be one of the most affordable music schools, which provide **high quality** music lessons in the area.

Please review the enclosed Student Policies carefully before signing the Registration Form.

#### **Student registration form**

- a. Since most of our teachers' schedules will be very tight, please give us as many options as possible. **If you only provide a small window of availability, we may not be able to schedule your lesson time with your teacher.**
- b. A schedule of your teacher's availability is also enclosed. If your teacher's schedule is not compatible with yours, please contact me as soon as possible so we can discuss alternatives.

**We must receive your Student registration form *in our office* by **August 25th**.** Scheduling for returning students begins August 26th, so please return your registration form promptly. **If your form is not received on time and you have not notified me in advance, your spot may be given away to a student on the waiting list.** Some teachers may schedule lesson times directly with you, but please remember that **lesson times are unofficial until we receive your signed form.**

**In addition, all outstanding balances must be paid in full by August 30<sup>th</sup> for your schedule to be official.**

Your teacher will notify you of your lesson time during the week of Aug. 27. **The fall schedule will go into effect beginning Tuesday, September 4th.**

If you have any questions, please do not hesitate to contact me at (301) 530-7757 or e-mail me at [Jutaka@verizon.net](mailto:Jutaka@verizon.net).

Sincerely,  
Dr. Junko Takahashi